



Happy Valley Elementary School District
Board of Trustees

Regular Board Meeting

Minutes

June 9, 2020

Happy Valley Elementary Cafeteria/Library
17480 Palm Ave., Anderson, CA 96007

(Members of the public had the option of attending the meeting through Zoom)

OPEN SESSION – 6:00 PM

1.0 Call to Order @ 6:03 p.m.

2.0 Roll Call – Carla Perry, Tim Garman, Stewart Helmer, Rusty Simmons – Present
Cheryl Frazer - Absent

3.0 Pledge of Allegiance – Led by Tim Garman

4.0 Approval of Agenda –

On a motion by Rusty Simmons, seconded by Carla Perry, the board voted 4-0 to approve the agenda.

5.0 Presentation – Staff

Staff – Linda Helmer, Doug O'Brien, Jennifer McCoy, Kyle Goodman, Luke Westaby, Cindy Hogue, Gail Casselman, Holly Stratton, Kim Farrar, Donna Montelongo, Eileen Garcia, Chris Smith, Robin Barrie, Larra Snyder, Chris Dell

*****Cheryl Frazer arrived at 6:18 p.m.**

***The District recognized Kim Farrar for 40 years of service to the district and wished her well in her retirement. Ms. Farrar was presented with her 40-year pin, special gifts handmade by the Superintendent, Helen Herd, and words from her colleagues in honor of her dedication to the students and families of the community. A reception for Ms. Farrar followed.

***The board meeting moved to the Elementary Library while the reception for Ms. Farrar continued in the cafeteria.

6.0 Communications to the Board - Shasta Co. Office of Educations Approval of the Second Interim Report for the 2019/20 Fiscal Year; Notification from Judy Flores to Consolidate the Governing Board Member Election

Beth Roberts explained to the board there was no action to be taken. Items in this section are informational only.

- 7.0 Public Comment** – Public Session Items not on the agenda, but within the jurisdiction of the body, may be addressed at this time or be submitted to the Superintendent in writing for Board consideration as an agenda item. Items not on the agenda are restricted in response and action by the Board and its members. A three-minute limit is set for each speaker on all items. The total time for public input on each item is limited to 20 minutes (Government Code 54952). In order to protect the rights of all involved, complaints about employees should be addressed through the District complaint process. Speaking about a personnel issue at a Board meeting may prevent the Board from being able to act on it. Please see an administrator to initiate the complaint process.

- 7.1 Public Comment Session Opened @ 6:53 p.m.
- 7.2 Persons Wishing to Address the Board – None
- 7.3 Public Comment Session Closed @ 6:53 p.m.

8.0 Public Hearing Session for Budget and Reserve Disclosure:

- 8.1 Open Hearing @ 6:53 p.m.
- 8.2 2020/21 Adopted Budget and Reserve Disclosure: Persons wishing to address the Board: None
- 8.3 Close Hearing @ 6:53 p.m.

- 9.0 Consent Agenda** - Consent Agenda items are expected to be routine and non-controversial. They will be acted upon by the Board at one time without discussion. Board Members may request that an item be removed from the Consent Agenda for later discussion.

- 9.1 Approval of Minutes for Regular Board Meeting May 13, 2020
- 9.2 Approval of Warrants May 1 - 31, 2020
- 9.3 Williams Quarterly Report – April – June 2020
- 9.4 Personnel:

Employment: Approve employment of: Erin Hansen, Holly Kiker, Brandi Holloway, Kiely Nelson, Kari Piazza, and Lori Wunner – K-8th Grade Teachers – Effective 08/07/2020

Retirement: Accept Retirement of Kim Farrar

On a motion by Rusty Simmons, seconded by Cheryl Frazer, the board voted 5-0 to approve the Consent Agenda.

10.0 Discussion/Action Items

- 10.1 Discussion/Action: Approve 2020/21 District Budget

Beth Roberts gave a brief overview of how the district was ending the school year financially, and a full review of the 2020/21 District Budget. She also reported there would be a 45 day revise from the Governor in August or September.

On a motion by Stewart Helmer, seconded by Carla Perry, the board voted 5-0 to approve the 2020/21 District Budget.

10.2 Discussion/Action: Approve Resolution #20-18 – Ordering Governing Board Member Election

On a motion by Stewart Helmer, seconded by Rusty Simmons, the board voted 5-0 to approve Resolution #20-18.

10.3 Discussion/Action: Approve Resolution #20-19 – Cost of Candidate Statement

On a motion by Carla Perry, seconded by Stewart Helmer, the board voted 5-0 to approve Resolution #20-19.

10.4 Discussion/Action: Approve Resolution #20-20 – Establishing Procedure In Case of Tie Vote

On a motion by Stewart Helmer, seconded by Carla Perry, the board voted 5-0 to approve Resolution #20-20 with a tie breaking decision to be made “By Lot”.

10.5 Discussion/Action: Approve COVID 19 Operational Report

Helen Herd explained to the board the report is in place of the LCAPP.

On a motion by Cheryl Frazer, seconded by Carla Perry, the board voted 5-0 to approve the COVID 19 Operational Report.

10.6 Discussion/Action: Approve Resolution #20-21 – Education Protection Account

On a motion by Rusty Simmons, seconded by Cheryl Frazer, the board voted 5-0 to approve Resolution #20-21.

10.7 Discussion/Action: Approve Resolution #20-22 – Inter-fund Transfers

On a motion by Carla Perry, seconded by Cheryl Frazer, the board voted 5-0 to approve Resolution #20-22.

10.8 Discussion/Action: Approve Administrative Salary Schedule – Asst. Principal

Helen Herd reported to the board the district does not have a salary schedule for an Assistant Principal. Since the district has hired an Asst. Principal for the next school year, a salary schedule needs to be put in place.

On a motion by Cheryl Frazer, seconded by Rusty Simmons, the board voted 4-1 to approve the Assistant Principal salary schedule. Vote – Rusty Simmons, Cheryl Frazer, Tim Garman, Stewart Helmer – Yes Carla Perry – No

10.9 Discussion/Action: Approve Signature Card - Helen Herd, Beth Roberts, and Rhonda Grijalva

On a motion by Cheryl Frazer, seconded by Stewart Helmer, the board voted 5-0 to approve the signature card signers.

10.10 Discussion/Action: Approve Resolution #20-24 – Fund Loan from Capital Facilities to General Fund Account

On a motion by Cheryl Frazer, seconded by Stewart Helmer, the board voted 5-0 to approve Resolution #20-24.

10.11 Discussion/Action: Approve MOU w/North Cow Creek S.D. for Counseling Services

On a motion by Cheryl Frazer, seconded by Stewart Helmer, the board voted 5-0 to approve the MOU for counseling services with North Cow Creek.

10.12 Discussion/Action: Approve Declaration of Need for Fully Qualified Educators

On a motion by Cheryl Frazer, seconded by Stewart Helmer, the board voted 5-0 to approve the Declaration of Need for Fully Qualified Educators.

10.13 Discussion/Action: Approve Resolution #20-25 – Designation of Representative to Shasta Trinity Schools Insurance Group Board of Directors

On a motion by Carla Perry, seconded by Cheryl Frazer, the board voted 5-0 to approve Resolution #20-25.

10.14 Discussion/Action: Approve Resolution #20-26 – Intention to Cut Costs to the 2020-2021 District Budget

On a motion by Cheryl Frazer, seconded by Rusty Simmons, the board voted 5-0 to approve Resolution #20-26.

10.15 Discussion/Action: Approve Surplus of Outdated Science Curriculum and Adoption of New Science Curriculum: Mystery Science K-3, Foss Kits 4th – 5th, Stem Scopes California 6th – 8th

On a motion by Carla Perry, seconded by Stewart Helmer, the board voted 5-0 to approve the surplus and adoption of new Science curriculum.

10.16 Discussion/Action: Approve Surplus of Outdated Social Studies Curriculum (the district will be piloting one or more of the following SS Curriculum: McGraw-Hill, Pierson, and Studies Weekly)

On a motion by Carla Perry, seconded by Stewart Helmer, the board voted 5-0 to approve the surplus of outdated Social Studies curriculum.

10.17 Discussion/Action: Approve Updated Board Policies/Administrative Regulations May 2020

On a motion by Stewart Helmer, seconded by Cheryl Frazer, the board voted 5-0 to approve the updated May Board Policies and Administrative Regulations.

10.18 Discussion/Action: Approve Updated Board Bylaw 9140

On a motion by Rusty Simmons, seconded by Cheryl Frazer, the board voted 5-0 to approve the updated Board Bylaw 9140.

10.19 Discussion/Action: Approve New Board Policy 0470

On a motion by Carla Perry, seconded by Cheryl Frazer, the board voted 5-0 to approve new Board Policy 0470.

10.20 Discussion: 8th Grade Graduation Policy

Helen Herd discussed with the board her concerns about the current graduation policy. She feels that a revision is in order to make the policy more clear to students, parents, and staff.

11.0 Information/Discussion Items

11.1 Community/Staff/District (suggested 2 minutes maximum per presenter)

- a) Community – None
- b) Certificated Staff – None
- c) Classified Staff – None
- d) Board Members – Carla Perry, Tim Garman, and Stewart Helmer all agreed the 8th grade graduation turned out the best that it could have considering the circumstances that have been dealt to us over the last several months. They thanked all of the staff for making it as special as possible for the students.

Cheryl Frazer thanked the teachers and staff for getting the parents and students through the remainder of the school year.

- e) Primary Site Update – Shelly Craig told the board that we ALL have survived, we are ready to rest, and we will be ready for the beginning of the school year; teachers are continuing training in anticipation of continued distance learning; there will be a school opening committee that will meet in July; several of the Chromebooks that had been loaned out to students have not been returned. Steps will now be taken to get them back to the school sites.
- f) Elementary Site Update – Mr. Dell reported the “Firetruck” tradition was kept alive on Thursday for students and parents who drove or stopped by the school on the last “official” day of school; the 8th grade graduation was great considering the obstacles put in our way; everyone is busy wrapping up the school year.

11.2 Superintendent Update – Ms. Herd reported on the following:

- 1) a handout of the survey results from parents was given to the board members regarding the opening of the 20/21 school year.
- 2) 8th grade graduation was a success and the 8th grade awards video was fantastic. Thanks to Chris and Luke for pulling it all together.

11.3 Business Manager Update – Beth Roberts reported the budget committee came up with many good ideas to reduce costs and save the district money in the 2020/21 school year. One of the ideas was to have a 3-teacher model in 4th and 5th grade instead of four teachers. We will not be making any decisions until it gets closer to the beginning of the school year to see where the state budget is and how much funding will truly get cut from the districts budgets.

11.4 Enrollment Update as of June 5, 2020 – 490 students – TK – 8th grade & CDS

12.0 Next Meetings

August 11, 2020 – 6:00 p.m. Location to be determined

13.0 Adjourn Open Session

On a motion by Carla Perry, seconded by Cheryl Frazer, the board voted 5-0 to adjourn Open Session @ 8:04 p.m.

Approved August 11, 2020

Clerk of the Board